Gloucester 11th (Hucclecote) Annual General Meeting

**22nd May 2023 8.15pm, Hucclecote Scout Hut**

# MINUTES

**Present:** Mark Gaulton, Selena Nield, Hannah Bradley, John Morris, Bobby Gimber, Nicola Cooper, Alex Burge, Elliot Humphris, Graham Thomas, Denys Matthews, Steve Plant, Adrian Hughes, Andrew Barton, Alex Plant, Nicola Cooper, Connie Plant, Mark Greening, Pete Shute, Chris Edmonds, Claire Norris Irwin

**Apologies:** Matt Hall, Neal Poad

1. **Introduction and welcome**

MG opened the AGM meeting by welcoming everyone and went through the purpose of the AGM for the benefit of newer members.

1. **Apologies for absence**

Apologies from Matt Hall and Neal Poad were received and accepted.

1. **To approve the minutes of the Annual General Meeting held on 5th April 2022**

The minutes from last year’s AGM were approved – these are stored in Dropbox and are available on request.

1. **Governance and Appointments**

The new model constitution from Policy, Organisation and Rules 5.4 was explained by MG and fully adopted.

The Trustee Board was agreed as follows:

*Ex-Officio members of The Trustee Board*

* GSL – John Morris said that he wishes to step down from this role and proposed Mark Gaulton to take on the role, on the basis that John would like to be Deputy GSL. This will need to be agreed by the District Commissioner Dave Hawkins. **Post meeting note**: MG, on behalf of the Group would like to thank John for all he has done for the Group as GSL.
* Deputy GSL – As above
* Chair – The GSL nominated Selena Nield – this was unanimously approved
* Treasurer – The GSL nominated Bobby Gimber – this was unanimously approved
* Secretary – The GSL nominated Nicola Cooper – this was unanimously approved and it was agreed that Nicola would be a Board Trustee
* Leaders – Steve Plant and Mark Greening stated they wanted to be ex-officio members of the Trustee Board. **Post meeting note**: Jackie Burge confirmed in writing after the meeting that she wishes to be an ex-officio member of the Trustee Board.

Elected members of The Trustee Board (elected by the Group Scout Council)

* Mark Gaulton
* Adrian Hughes
* Claire Norris-Irwin
* Graham Thomas
* Matt Hall
* Neal Poad

Nominated members of The Trustee Board (nominated by the GSL in consultation with the Chair)

* Hannah Bradley
* Alex Plant
* Alex Burge
* Chris Slater
* Denys Matthews
* Elliot Humphris

John reminded the AGM that the Charity Commission website and Compass would require updating to reflect the agreed Trustees and changes in role.

Ex-officio membership of The Scout Council was extended to all adult members of the Group, all Patrol Leaders, all Explorers (as will be included in the Partnership Agreement), all parents/carers of Beavers, Cubs, Scouts and Explorers, the District Commissioner and the District Trustee Board Chair.

The quorum for the Group Scout Council and Trustee Board meetings were agreed as nine. The quorum for any sub-committees were agreed to be half of the membership plus one.

In addition, it was agreed that a leaders meeting will be held every half-term and minutes, actions, decisions would be taken and presented to the subsequent Trustee Board for awareness and decision making.

1. **Review of the previous year**

HB went through the annual accounts, which will be available on Dropbox and at request – these have been passed to our nominated auditor Claire Bishop. They will then be submitted to the District and also to the Charity Commission.

The Chair’s annual report had been circulated to the Committee prior to the meeting. This report will be available on Dropbox and at request. The AGM approved the report.

Pete Shute paid tribute to Sue Helliwell who sadly passed away on 30th April. Sue was a dedicated leader at 11th Hucclecote for many years, having previously served with other groups. Sue had received her 50 years service award earlier this year and will be sadly missed.

Finally, to celebrate and honour Pete Shute’s dedication and long service to the group, Pete was asked to unveil a plaque, naming the room previously known as the ‘Explorer Room’, the ‘Shute Room.’